

6-19-1964

Board of Trustees Minutes, June 19, 1964

Eastern Washington State College

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Eastern Washington State College

MINUTES OF BOARD OF TRUSTEES MEETING

7:30 p.m., Friday, June 19, 1964

Crystal Room, Spokane Club, Spokane

The Board of Trustees of Eastern Washington State College met for dinner at six-thirty on the evening of June 19, 1964, followed by the business meeting at seven-thirty in the Crystal Room of the Spokane Club in Spokane. Present were: Messrs. Harvey Erickson, chairman; Joe M. Smith and Melvin Voorhees, and Mrs. Robert Tanke, members; Mr. Fred Johns, secretary; Dr. Don S. Patterson, President of the College; Dr. Robert Bender, president of Faculty Organization; Mr. Henry Koslowsky, Director of Public Information, Mr. Orland B. Killin, of the Athletic Council, Mr. David Holmes, Director of Athletics, and Mr. Curt Leggett, student chairman of the Student Union Board, and Dr. Wayne Loomis, Associate Director of Research in charge of space utilization.

MINUTES

It was moved by Mr. Voorhees, seconded by Mrs. Tanke that the minutes for the board meetings of May 22, 1964, and June 4, 1964, be approved. Motion carried.

* * * * *

Mr. Voorhees moved that items "Resignations" through "Change Orders" be approved. Mrs. Tanke seconded the motion which was carried.

RESIGNATIONS

Academic

Dr. Duncan M. Thomson, Associate Professor of Biology, as of end of spring quarter

Non-academic

Mrs. Marjorie Anderson, Senior Hall Director, as of end of seven weeks summer session

Mrs. Leah Crawford, Secretary-stenographer II, office of admissions, as of June 12 plus 12.5 days accrued leave

Mrs. Joan Lyons, Clerk-typist I, office of public information, as of June 5, plus 11 days of accrued vacation

Mrs. Ruth Spenser, Food Service Worker II, Dining Hall, as of June 26, plus 13.5 days accrued leave

Mrs. Devota Goodwin, Food Service Worker II, Dining Hall, as of June 16 plus 12 days accrued leave

Mrs. Mildred Thomson, Acting Account Clerk (3/4 time) Dining Hall, as of June 16 plus 11 days at 3/4 time accrued leave

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NEW APPOINTMENTS

Academic

Melvin Wolford, Assistant Professor of Education, 1964-65,
at \$7,535 (conditioned upon completion of doctorate)
Robert Morrow, Assistant Professor of Education 1964-65,
at \$7,263
Donald Critchlow, Assistant Professor of Education, 1964-65,
at \$8,415 (conditioned upon completion of doctorate;
otherwise, salary to be second step on schedule)
Edward Hamblin, Assistant Professor of Education, at \$7,818,
for 1964-65 (conditioned upon completion of doctorate)
Donald Kallem, Assistant Professor of HPE, at \$7,535, 1964-65
Robert E. Jones, Cataloguer, Library, at \$7,600 for eleven
month, effective September 1, 1964
Mrs. Marguerite Parton, Assistant Professor of Elementary
Education, Campus School, third grade, at \$7,000, 1964-65
Mrs. Glenna Matson, Teaching Assistant in Elementary Education,
Campus School, fourth grade, at \$5,900 1964-65
Anna M. Beachner, to continue as college representative of the
Knapp Library Project in conjunction with Richland Public
Schools, at no cost to the college

Administrative

Russell A. Hartman, Jr., as Personnel Director-Budget Officer,
A-IV, at \$8,000 for twelve months, effective July 13, 1964

Pre-Graduate Assistants

Joyce Burley, senior, Division of History and Social Sciences,
at \$65 per month for fall quarter
Martin Seedorff, senior, Division of History and Social Sciences,
at \$65 per month for fall quarter
Kathleen Jacobsen, junior, Division of History and Social Sciences,
at \$45 per month for fall quarter

Non-Academic

Geneva Ditlevsen, Secretary-stenographer II, office of admissions,
at \$315 per month as of June 10
Judith Ellis, Secretary-stenographer I, office of public informa-
tion, at \$277 per month as of June 3
James Mowatt, Custodial Worker I, Physical Plant, at \$301 per
month, effective June 2
Betty Morris, Acting Account Clerk, Dining Hall, at \$225 (3/4 time)
as of June 12
Garcy Jo Miesen, Clerk-typist I, Bursar's Office, at \$254 per
month as of July 1
Bernice M. Shepard, Clerk=typist I, business office, at \$254
per month, as of July 1
Mrs. Margaret Beckman, Monroe Hall Director, 1964-65, at
\$200 + ML per month for ten months

Promotion

Walter H. Johnson, from Custodial Worker I to Steam Engineer,
Physical Plant, at \$390 per month as of June 1

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1964 Summer Quarter

M. Farouk el Hitami, Division of History and Social Sciences
and Computer Center, at \$1507 for seven weeks
Mrs. Phillip T. Martin, Division of Creative Arts, at \$600 for
seven weeks
Aurlo Bonney, Division of Education, at \$1500 for seven weeks
Tom Roske, Division of Education, at \$500 for seven weeks
Celia Allen, Guidance and Counselling, at \$ 1671 for seven weeks
Claude Nichols, Division of History and Social Sciences, at \$1102
for seven weeks for preparation of instructional materials
John E. Douglas, Division of Science, at \$2005 for nine weeks
to be paid from his research grant
Vincent L. Stevens, Division of Science, for three weeks period,
June 22-July 10, at \$692
Velma Parker, Division of Education at \$300 for August 10-21
Paggy Ostness, Creative Arts Summer Series, at \$200 June 21-July 4
A. L. Lale, Creative Arts Summer Series, at \$100 for June 21-July 4

TRAVEL

Donald Hallem, round trip, Des Moines-Cheney, for interview
for position in HPE, travel
Edward L. Hamblin, round trip, Columbus, Ohio-Cheney, June 9,
for interview for position in education, travel
Donald Critchlow, round trip, Davenport, Iowa-Cheney, for
interview for position in education, travel
Vergil Miller, Associate Professor of Business Administration, to attend
IBM School for Administrative Directors of Computer
Centers, Poughkeepsie, N. Y., \$399.40 travel
Chuck Messenger and Jack Stewart, students, to attend NAIA
Track Meet, Sioux Falls, S.D., June 4-7, \$199.46 each (ASB)

LEAVE OF ABSENCE

C. Fred Heinemann, Student Union Manager, two weeks active
military duty, July 26-August 8, Fort Lewis, w/pay

CHANGE ORDERS

Change Order #1, Contract 1068, Arnold & Jeffers, irrigation
system
Installation of seven additional couplings on west side
of Field House -----\$102.20
Installation of 6" sprinkler main at Field House --\$130.00
Change Order #1, Contract #1069, water system Contract
Moving of fire hydrant near Fieldhouse-----\$167.31
Reduction of quantities of material installed -----\$1,215.25 - deduction
Net Deduction 1,047.94

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PLANNING FOR NEW STUDENT UNION

Mr. Curt Leggett, president of the Associated Students for 1964-65, reported that in the student referendum on the issue of a new student union building, 1400 students voted and all but 179 were in favor of reducing the student activity fee from \$15 to \$10 in order to increase the Student Union Building Assessment Fee from \$5 to \$10 to finance the construction of a new student union building. He stated that the increased building fee would provide \$1,250,000 in bonding capacity toward the \$1.5 million estimated cost of a new building, and reminded the trustees of the associated students' request at the May 22 meeting for an appropriation of \$280,000 from the state to complete the financing of the new building. This is the amount of the outstanding bonds on the old building which would be converted to academic use. Mr. Leggett requested authority from the Board of Trustees to (1) apply to HHFA for a pre-planning loan for preliminary planning of the new union, and (2) apply to HHFA for a construction loan for the new union. Dr. Patterson asked if the second request is contingent upon approval by Central Budget Agency and legislative action on the \$280,000 appropriation request. Mr. Leggett replied that the Student Union Board will plan on both bases: favorable action or unfavorable action on the appropriation request. The board asked Dr. Loomis for his recommendation. Dr. Loomis concurred in Mr. Leggett's requests.

It was moved by Mr. Voorhees and seconded by Mrs. Tanke that the administration be authorized to apply to HHFA for planning and construction loans for a new student union building. The motion was carried.

CONSIDERATION OF BIDS FOR CONSTRUCTION OF DRYDEN HALL AND ADDITION TO TAWANKA COMMONS

Mr. Carroll Martell, Dryden Hall architect, reported that the bids received on June 18 exceeded the budget by \$86,000 after deduction of all alternates. (See copy of bid tabulation attached). He said that he had spent the day negotiating with the low bidder on the general contract and that there were a number of items on the building that could be changed to reduce the cost. He said that damp-proofing of the masonry surface should have been deleted from the specifications when they were changed from concrete to brick exterior, but that it was not deleted due to the rush to get the plans and specifications out for bid. This would reduce the cost by \$10,000. Other savings could be achieved by eliminating some features of the case work (\$8,000-\$10,000), changes in finishes in ceilings and walls of student rooms (\$6,200), elimination of locks on student mail boxes (\$1,600), deletion of two-inch water lines around building for sprinkler system (\$1,600), and deletion of the two incinerators (\$12,000); deletion of flag pole, \$600, elimination of damp-proofing of incinerators below grade (\$2,000), elimination of rock work on outside retaining walls (\$6,000). If all of these changes were made, the contract cost would be reduced by more than \$40,000.

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Mr. Erickson asked if it would be necessary to re-bid the project. Mr. Martell said that it would not be necessary. Contracts for the full amount of the bids would have to be signed, and then these changes would be deducted by change order. He said that he could get a firm written commitment from the low bidder regarding these changes before a contract is awarded.

Mr. Voorhees asked Mr. Johns to report on the financial status of the project. Mr. Johns reported that the bids on Dryden Hall exceeded the budget by \$82,734 and the bids on the Tawanka Commons addition exceeded the budget by \$7,741 (after deducting all alternates on both buildings) for a total of \$90,475 or 8.2 percent excesses over the budget. To this figure there must be added the extra costs of sales taxes, fees, contingency, interest during construction and other overhead costs so that the total excess over the budget is \$107,000 with alternates deleted or \$140,000 with alternates not deleted. Surplus college funds in these amounts are not available, so that a request would have to be made to HHFA for an increase in the fund reservation and loan agreement. Mr. Johns stated that estimated revenue in 1965-66 from the dining hall operations and from the student dormitory building fee would exceed revenue required for debt service on the 1961 and 1964 bonds by about \$90,000. Revenue required to cover an increase in the loan of \$140,000 would be about \$10,000, so that there is ample estimated revenue to cover an amendment to the loan. He said that it would take a minimum of two weeks to get an amendment to the loan from HHFA. Mr. Voorhees then asked why the work could not go ahead with the basic bids without reducing any features of the building. Mr. Johns replied that this could be done, the only fiscal effect being a reduction in future bonding capacity.

Mr. Smith asked what the architect's fee would be on the amount by which the bids exceeded the budget. Mr. Martell replied that it would be six percent. Mr. Smith suggested negotiating a fee with the architect based on the original budget. Mr. Martell reminded the board that he performed additional work in changing the exterior of the building from concrete to brick and that this cost his firm \$1,500. He said that he would agree, if the project goes ahead, not to charge a fee on the amount of the contracts over the budget, but asked the sympathy and indulgence of the board concerning his \$1,500 of extra costs in complying with the board's request to change from concrete to brick exterior after the working-drawings were already in progress. Mr. Smith suggested a fee based on six percent of the budgeted cost plus \$1,500. Mr. Martell agreed, saying it would cost his firm \$7,500 if the project were re-bid.

Mr. Voorhees moved that the comptroller be directed to apply to HHFA for the additional funds necessary to cover the award of contracts on Dryden Hall and the addition to Tawanka Commons in the amount of the basic bids, without deducting alternates. The motion was seconded by Mr. Smith and was carried.

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Mr. Martell recommended the acceptance of the low bids of Selkirk Construction Company on the general contract; Warren, Little and Lund on the mechanical contract; and Maxwell's, Inc., on the electrical contract. Mr. Donald Neraas, architect on the Commons addition, recommended acceptance of the low basic bid of Sceva Construction Company. Mr. Johns reported that Adsko, Inc., had submitted a bid on the Commons addition "including sales tax" and that if four percent were removed from Adsko's bid they would become the low bidder. He said that he had contacted the secretary of the State Tax Commission and was told that state law forbids the quotation of a price to include sales tax. The chairman ruled that Sceva was the low bidder. Mrs. Tanke moved, seconded by Mr. Smith that contracts be awarded to the low bidders as recommended by the architects in the amounts of the basic bids. Motion carried.

ATHLETICS, THEIR FUTURE AT EASTERN AND THE CONFERENCE

Dr. Patterson introduced Mr. Holmes, Director of Athletics, and Mr. Killin, faculty representative to the Evergreen Conference. Mr. Killin distributed a report on recipients of athletic Grants-in-Aid (copy attached). He discussed the report, which listed the distribution of financial aids to each individual athlete during the past year and the budget for next year. He explained the new Evergreen Conference financial aid policy, which provides that a prospective athlete can only be offered the amount of his actual need as determined by the College Scholarship Service. Mr. Voorhees observed that the statement of the Evergreen Conference policy on financial aids for 1964-65 was the first communication of any kind from the Conference that he had seen in his six years on the Board. He remarked that if this Conference, and perhaps others, would be a little more frank, there would be no problem. Mr. Killin replied that the problem has been that the Conference includes both state and private schools and that it has been difficult to get together on an agreement concerning the sharing of financial information. Dr. Patterson reported that the presidents of the five conference schools had recently met and that the two private schools remaining in the conference had indicated their agreement to supply information on financial aid in time for a report in the fall of 1964.

There was a general discussion of the action of the joint board of trustees in November 1963 concerning financial aids to athletes.

Mr. Holmes reported on the staffing and budgets of the athletic department. He said that while there are two fulltime equivalent faculty assigned to coaching, the same as several years ago, the two FTE faculty now consists of part-time assignments spread out among several members of the HPERA divisional staff. He said this would allow more student participation in competitive athletics. He reported that the operating budget for athletics in 1963-64 was \$42,000 plus \$3,000 in grants-in-aid and that in 1964-65 it will be \$49,000 plus \$4,000 in grants-in-aid. This budget comes entirely from the Associated Students. Mr. Voorhees asked Mr. Holmes if he felt that Eastern could now compete with the private schools in the light of the new financial aid policies. Mr. Holmes replied in the affirmative.

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DORMITORY NEEDS TO 1967-69

Dr. Loomis presented a tentative projection of student housing needs for the period 1965-71. He reported that applications for women's housing for next fall are running four percent ahead of the same date a year ago, and that applications for men's housing are running twenty-five percent above the same date one year ago. There will not be enough women's rooms to meet the demand in 1964. It is hoped that Dryden Hall will be ready by the fall of 1965, but at that time the shortage of men's space will be greater and it may be necessary to convert Monroe Hall for use by men for one year. He recommended that the board authorize the filing of an application with HHFA for a preliminary planning loan based on a \$2,450,000 project to construct housing for 300 men and 200 women to be ready by September 1966. It was moved by Mr. Smith and seconded by Mr. Voorhees that Dr. Loomis's recommendation be approved. Motion carried.

ANNUAL LEAVE FOR ADMINISTRATIVE PERSONNEL

Dr. Patterson reported on the policy which has been followed in the granting of vacation leave to administrative personnel. Those with the classification of A-II and above have been receiving twenty-one days, and others twelve to fifteen days, depending upon length of service. Dr. Patterson recommended that all administrative personnel through A-IV and all twelve month academic personnel receive twenty-one days of annual leave. Mr. Voorhees moved and Mr. Smith seconded that the president's recommendation be approved. Motion carried.

MERGER OF CHECKING ACCOUNTS

Mr. Johns reported that the state auditor has recommended that the separate bank accounts which we now have for the 1949 Bond Redemption Fund and the Student Union Bond Redemption Fund be merged with the main college checking account. He proposed that we also merge the Student Union bond checking account with the main checking account, and asked authorization to merge these three checking accounts. Mr. Voorhees moved that Mr. Johns's recommendation be approved and Mr. Smith seconded the motion, which was carried.

CAPITAL BUDGET

Mr. Johns presented the proposed Capital Budget for 1965-71. He pointed out that the proposed financing for the number one priority project, the new library, included the issuance of tuition revenue bonds, and referred to the minutes of the joint board of trustees meeting of April 1964, at which meeting a majority of the joint board voted against the use of tuition bonds. After a general discussion of this matter, it was decided by the board to include tuition revenue bonds in the financing of the library.

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Mr. Smith raised a question concerning the second priority project, the construction of a new central heating plant. Dr. Patterson stated that Mr. H. Jack Reeves, consulting engineer, had recommended a new central heating plant as being more economical in terms of operating costs than the installation of individual heating plants in new buildings. Dr. Loomis reported that his own review of the available literature supported Mr. Reeves's conclusion. It was moved by Mr. Voorhees and seconded by Mrs. Tanke that the 1965-67 Capital Budget and the 1965-71 Capital Improvement Program be approved as submitted. The motion carried.

1964-65 OPERATING BUDGET

Mr. Johns presented the proposed Operating Budget for the 1964-65 fiscal year. He pointed out that it exceeded the tentative 1964-65 budget approved by the board a year ago by \$10,000, resulting from an increase in the estimate for the grant and contract research program. The budget presented by Mr. Johns included a schedule of new positions proposed for 1964-65. (Copy attached) It was moved by Mr. Voorhees, and seconded by Mr. Smith, that the 1964-65 Operating Budget be approved as submitted. The motion was carried.

PRELIMINARY DISCUSSION OF CRITERIA TO BE USED IN DEVELOPING THE 1965-67 OPERATING BUDGET

Mr. Johns presented a list of criteria which he recommended be used in drawing up the 1965-67 Operating Budget. (Copy attached) Most of the criteria were agreed upon by the joint board at its April meeting, by the Inter-institutional Committee of Business Officers, or by the academic deans of the five institutions pursuant to Senate Resolution EX-14 of the 1963 Legislature. Mr. Smith asked what the total increase in the budget might be over this biennium. Mr. Johns replied that no dollar figure had been developed at this time because the largest single item in the budget will be faculty salaries and the amounts of faculty salary increases will not be known until the July meeting of the joint board. He said that the State Census Board estimates of 1965-67 enrollment are 22 percent over current biennium enrollment estimates, and that salary increases and an adjustment to 100 percent of the staffing formula would probably make the total request 50 percent or more over the current biennium budget. Mr. Smith asked what the faculty salary increase recommendation would be. Dr. Patterson said that the Joint Salary Committee of the three colleges will ask the Joint Board for increases of ten percent the first year and six percent the second year. He said that his own personal opinion was that increases of eight percent the first year and six percent the second year are minimum requirements to maintain competitive position. No action was taken by the board on this agenda item.

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DISPOSAL OF HUDSON HALL

Dr. Patterson recommended that the board declare Hudson Hall to be surplus so it can be disposed of after summer quarter. Mr. Voorhees moved and Mr. Smith seconded that Hudson Hall be declared surplus. The motion carried.

MANAGEMENT OF COLLEGE IN DR. PATTERSON'S ABSENCE

Dr. Patterson recommended that the Dean of Instruction be assigned responsibility for the management of the college during the seven weeks summer session while Dr. Patterson is away from the campus. It was moved by Mr. Voorhees and seconded by Mr. Smith that the recommendation be accepted. The motion was carried.

SHARING OF COST OF PAVING REPAIR IN FRONT OF TAWANKA COMMONS

Mr. Johns reported that he had billed four contractors for their share of repaving the roadway in front of Tawanka Commons, as directed by the board at the October 1963 meeting. He said that three of the contractors had indicated disagreement with the billing (copies of letters attached) and that nothing had been heard from the fourth contractor. He suggested that he be authorized to withhold the amount of the bills from the retainage due to the contractors and arrange a meeting of the contractors and the architect to negotiate collection. It was moved by Mr. Voorhees and seconded by Mr. Smith that Mr. Johns' recommendation be accepted. The motion carried.

INTERIM FINANCING LOAN AGREEMENT WITH SEATTLE FIRST NATIONAL BANK

Mr. Johns presented a proposed interim finance loan agreement with the Seattle-First National Bank to finance the construction of Dryden Hall and the addition to Tawanka Commons. Mr. Voorhees moved the adoption of a resolution approving the loan agreement (copy of resolution attached). The motion was seconded by Mr. Smith and was carried.

DEDUCTION OF MEALS FROM SALARY OF DIRECTOR OF FOOD SERVICE

Dr. Patterson reported that the contract offered to Miss E. Myrle Johnson for 1964-65 included a deduction of \$50 per month for meals. Since Miss Johnson will no longer be living on campus, he recommended that this deduction be reduced to \$30 per month. It was moved by Mr. Voorhees and seconded by Mr. Smith that the recommendation be adopted. Motion carried.

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NEW BUSINESS

Mr. Voorhees reported that he had received a call from Kenneth Brooks, Spokane architect, requesting consideration for future work, and that Mr. Voorhees had told him that his request would be presented to the board. Dr. Loomis was asked to obtain recommendations from owners for whom Mr. Brooks has worked, and to consider him along with other architects the next time an architect is required.

INFORMATIONAL ITEMS

Copies of the following items of information were given to the board (copies attached)

Report of Audits
Credit Hour Costs for academic year 1963-64
Grade distribution for winter quarter

Mr. Johns reported on the purchase of \$100,000 in U. S. Treasury Bills on 5/26/1964 at \$98,828, maturing 11/27/1964 and \$100,000 on 6/18/64 at \$98,185, maturing 12/17/64, with total revenue of \$4,867.

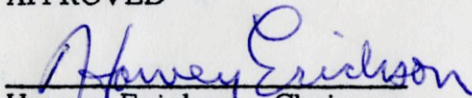
Dr. Patterson reported on action of the Department of the Army which excuses students from MS I and MS II who have four or more months of service.

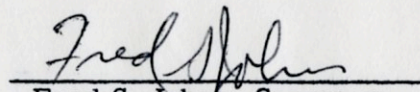
Dr. Patterson reminded the board of the joint board meeting in Bellingham on July 18, at which time there will be a salmon bake for guests.

ADJOURNMENT

It was moved by Mr. Smith and seconded by Mr. Voorhees that the meeting be adjourned. Motion carried at 10:35 p.m.

APPROVED


Harvey Erickson, Chairman


Fred S. Johns, Secretary

WOMEN'S RESIDENCE HALL
Eastern Washington State College
Cheney, Washington

CULLER, GALE, MARTELL, ERICSON
NORRIE & DAVIS
Peyton Building
Spokane, Washington

GENERAL - BID TABULATION

<u>CONTRACTORS</u>	<u>BASIC BID</u>	<u>ALTERNATES</u>	
		<u>2</u>	<u>3</u>
Adsko Construction Co.	\$ 816,350	\$ 2,300	\$ 4,440
Bouten Construction Co.	832,193	1,100	4,400
Vern Johnson & Sons	873,482	1,514	4,618
Max Kuney	845,000	1,200	4,500
Sceva Construction Co.	831,297	667	4,630
Selkirk Construction Co.	814,060	1,200	4,800

I hereby certify that this is a true and correct copy of the tabulation of bids opened and read aloud by the architect at 3:00 p.m., June 18, 1964, in Room 217, Showalter Hall, Eastern Washington State College, Cheney, Washington.

Fred S. Johns, Comptroller

WOMEN'S RESIDENCE HALL
Eastern Washington State College
 Cheney, Washington

GENERAL - BID TABULATION (continued)

<u>CONTRACTORS</u>	<u>ALTERNATES</u>				
	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Adsko Construction	\$ 2,272	\$ 8,300	\$ 4,800	\$ 2,750	\$ 2,300
Bouten Construction	2,000	8,000	4,800	2,600	2,300
Vern Johnson	2,373	8,714	4,960	2,859	2,373
Max Kuney	1,750	11,500	5,000	3,500	4,500
Sceva Construction	2,377	8,815	4,990	2,869	2,341
Selkirk Construction	2,200	8,500	5,000	2,000	4,000

Alternate No. 1 - This Alternate is omitted.

Alternate No. 2 - Omit curb and sidewalk on Ash Street

Alternate No. 3 - Omit vinyl wall covering in Corridors; install painted plaster.

Alternate No. 4 - Omit carpeting in Study-Meeting rooms; install vinyl-asbestos floor tile.

Alternate No. 5 - Omit carpeting and textured paint in Corridors; install vinyl-asbestos floor tile and incombustible acoustical ceiling tile.

Alternate No. 6 - Omit vinyl wall covering in all Student Bedrooms.

Alternate No. 7 - Omit carpeting in the Lounge; install vinyl-asbestos floor tile.

Alternate No. 8 - Omit all beds.

Report of Financial Aid

These students are receiving Financial Aid in the amount indicated.

[illegible]

Date 19

Director of Athletic

EVERGREEN INTERCOLLEGIATE CONFERENCE

STATEMENT OF ELIGIBILITY

(To be filled out and signed only after reading carefully the rules on the reverse side)

Name _____ Sport _____
(Last) (First) (Middle)

Home Address _____
(Street and Number) (City) (State) (Phone)

Local Address _____ (Phone) _____
Date of Matriculation at this college: _____

(Years of Previous Collegiate Participation)

Date of Matriculation at this college:

Here - - - Varsity _____ J.V. _____ Frosh _____

Month _____ Day _____ Year _____

Elsewhere - Varsity_____J.V._____Frosh_____

High School _____ Year Graduated.

Total - - _____ _____ _____

College Class_

1. Have you ever attended any other college, university, normal school, junior college or any other institution above high school level? If so, state particulars, name of school, dates attended, etc. _____

2. Have you graduated from any college or university? _____

3. Are you an amateur as prescribed by Section 5 of the By-Laws of the Evergreen Conference?_____

4. Have you ever competed under another name? _____

5. All financial aid to athletes shall be granted through the Office of Financial Aid. A student who receives financial aid in excess of that indicated as his need by the College Scholarship Service shall not be eligible to represent his college.

If you are receiving financial aid or support from any source aside from your college or immediate family and relatives, the amount and source must be reported here.

Source: _____ Amount: _____

I hereby certify that I have read the Conference rules carefully, that I have answered all of the above questions truthfully, and that I believe I am eligible to compete under the letter and the spirit of these rules.

(NOTE: Falsification of this statement will lead to a recommendation to the proper college authorities that disciplinary action be taken.)

Student's Signature_____

I know of no reason why the above named student should not be eligible to compete in intercollegiate athletics at this time as a representative of _____

Coach's Signature_____

Approved _____ Date _____
Faculty Member's Signature (other than coach)

RULES OF ELIGIBILITY FOR INTERCOLLEGIATE ATHLETICS

Revised September, 1963

Section 3. Eligibility and Scholarship

(A) To be eligible for athletic participation an entering freshman:

1. Must have amateur standing.
2. Must be a graduate of an accredited high school or have earned at least fifteen units made up of such courses as would regularly be allowed one-half unit for each semester's work. A student who enters with a deficiency in his matriculation must make up such deficiency before being allowed to represent the college in any varsity or junior varsity contest. Transcript of credits and certificate of honorable dismissal from high school shall be required for every freshman participating in Conference contests and must be on file with the college which he is to represent, prior to participation in such contests.

Note: Any student accepted as a regularly matriculated student by a college on the basis of his score in the G. E. D., College Entrance Board, or similarly recognized college entrance examination shall be considered to have fulfilled the above requirements.

3. Must be enrolled in at least 12 hours during the entire term.
4. Entering freshmen from high school to be eligible for varsity or junior varsity athletic participation must have a grade point average of 2.00 established by high school records.

(B) To be eligible for athletic participation, varsity or junior varsity, a student:

1. Must be enrolled in at least 12 quarter hours of regular college course work.
2. Must have passed a minimum of 12 hours in his last semester or quarter of attendance before competition.
3. Must attain a minimum cumulative grade point of 2.00.
4. Must meet season-of-competition, session-attended requirements as indicated in the table below.

- (1) That the requirement of 12 credits per term of attendance be understood to mean an average of 12 credits per term; and
- (2) That any term in which a student is registered for six or more credits shall be counted as a term of attendance. Summer Session shall not be considered to mean the last term of attendance ("prior quarter") but shall refer only to cumulative grade point or semesters or quarters required to start competition.

Season of competition	Semesters required to start competition	Quarters required to start competition	Credits required to start competition Semester credits
First	0	0	
Second	1	2	12 credits
Third	3	5	for each term
Fourth	5	7	of attendance

5. To meet requirement B-3 a student may earn hours in summer school.
6. No athlete is eligible for a fifth season of competition in any sport. He shall be eligible for athletic participation during the first ten (10) semesters or fifteen (15) quarters in which he is regularly enrolled for twelve (12) hours or more as a student for resident credit (See Explanatory Note, Official Minutes, May, 1963, p. 9.)
7. No student who has received a standard Bachelor's Degree shall be eligible to compete in the Conference. It is understood that a student does not have a Bachelor's Degree until the Degree has been conferred and the diploma has been issued.

(C) A bona-fide student of any member of the Evergreen Conference who transfers to another Evergreen Conference College either directly or by way of a non-conference institution shall always be considered a conference transfer; and, shall not be permitted to represent the college to which he has transferred in any athletic contest until twelve months shall have passed and until he shall have completed three quarters or the semester equivalent as a regular student. This transfer rule does not apply to transfer students who have never attended an Evergreen Conference School. It is applicable to non-conference as well as conference games. A transfer from within the Conference will lose one year of eligibility in addition to the twelve month layout.

(D) To be eligible for competition, a transfer from a non-conference school, other than a Junior College, must have attended the school to which he has transferred for 18 weeks. The 18 weeks is understood to mean 18 weeks from the official registration date as stated in the catalogue of his school (g-5, below). During this time he must have earned a minimum of 12 credits during the last term of attendance and must have met the other requirements of this section. Summer school attendance is not to be counted in calculating the 18 week period.

(E) Transfers from a Junior College are eligible at once, provided they have met the other eligibility requirements of this section, and provided they have not previously attended another conference school, except that in the case

of a transfer from a Junior College who has previously attended a four year college outside the Conference, the eighteen weeks layout will hold, but attendance at the Junior College may count toward the eighteen weeks total. This regulation to be enforced as of September 1, 1956.

(F) Definitions and explanations:

1. Transfer grades used in calculating a G. P. A. must include all grades on the student's transcript.
2. Summer school grades must be included in all G. P. A. computations.
3. In case a student shall officially withdraw from an institution within three weeks after the opening date of its quarter or semester (see sub-paragraph 6 below) he shall be considered not to have been in attendance during that term, unless he has participated in an intercollegiate contest at the institution, or have drawn a uniform and have participated in an organized practice, in which case he shall be considered to have attended the institution.
4. The term "institution of collegiate rank" is understood to mean any institution offering work of transferable quality and character on the college level.
5. Amateur standing: See By-laws, Section 5, for definitions.
6. The terms "official registration date" or "opening date" as used in paragraphs (d) and (f-3) above shall be understood to mean the first day of class attendance as established on the calendar of the individual conference school involved.

Section 4. Seasons of Participation

- (A) The term "A Season of Participation" shall be interpreted to mean participation in any varsity or junior varsity intercollegiate athletic contest regardless of length of participation during a given season. Participation on a varsity team or on a freshman team in those colleges that allow only 3 years of varsity competition shall be counted in determining the number of seasons of participation. This applies to veterans as well as non-veterans.
- (B) An undergraduate student is entitled to four seasons of participation in each sport. After four seasons of participation in a given sport, he is no longer eligible in that sport.
- (C) Participation of service men of the armed forces in sports or on service teams or when enrolled at schools as members of the armed forces shall not count in reckoning seasons of participation.
- (D) Participation as a representative of another institution of collegiate rank shall be counted in determining the number of seasons of participation.

Section 5. Amateur Status

No student shall represent his institution in any athletic contest:

1. Who has ever participated in an athletic contest or event under a false name.
2. Who, after registration at a Conference institution, and before the end of his period of eligibility, writes articles on sports in which he is a participant, for publication in newspaper, periodical, or journal, other than of his own institution. It is understood that this does not apply to school sports reporting for school or local papers.
3. Who has both signed a contract and received money for signing said contract or has played with a professional team in a regularly scheduled game.
4. Who, while a registered student, permits the use of his name or picture in commercial advertising. It is understood that this not apply to school or local papers or to advertising for college contests.
5. Who, by reasons of his connection with athletics (whether for playing, coaching, officiating, or acting as teacher in any branch of sports or engaging therein in any capacity) receives or has received money either by way of gift, loan, or payment of services from any person, firm, or organization, except that:
 - (a) Supervision of playground work, or of swimming or physical training activities, shall not constitute an infraction of this rule, if such supervision does not involve any coaching of, or any contact with teams training for outside competition.
 - (b) Loans made and scholarships awarded to a student by the institution in which he is enrolled under regulations applicable to all students alike, and payments for tuition fees made directly to the student's institution not exceeding the amount agreed upon by the Conference for the equalization of differentials in tuition between the member institutions, shall in no way affect the student's eligibility for athletic competition, provided (a) that the student's institution shall investigate and approve any such loans, scholarships, and tuition payments on the basis of need and (b) that scholarships in the form of the remission of tuition shall not be awarded to athletes in greater number than non-athletes.
- (c) The interpretation of Item 5b of Item (a) of Section 5 of the By-laws shall be the "amount of funds allocated to scholarships as well as the number of students assisted."
- (d) Any student who at any time has lost his amateur standing may be reinstated by the Conference in accordance with national AAU standards.



INTER-COLLEGIATE ATHLETIC CONFERENCE

February 7, 1964

AN ANNOUNCEMENT OF FINANCIAL AID POLICY FOR 1964-65

The Colleges and Universities of the Evergreen Intercollegiate Athletic Conference have recently taken action requiring that financial aid to any student athlete be limited to the amount needed by the student in order for him to attend the institution of his choice. In following out this directive, the Conference will use the facilities and procedures of the College Scholarship Service.

Financial need will be determined by an evaluation of a report from the student and his parents. The report will be made on a form known as the Parents' Confidential Statement which is available in every high school in the United States or may be obtained from the college to which the application is being made. Upon receipt of the report, and having determined admissability of the prospective student, the college may then plan with the student and his family for the financial aid needed in order that college attendance will be possible.

Financial aid may take the form of direct grants, loans, or part-time employment or any combination of these. Such aid will be re-evaluated each year and may be revised on the basis of reports from the student or his family of a changed need situation. While the financial aid plan offered by members of the Conference may vary because of differing institutional costs, the out-of-pocket cost to the student and his family should be the same. The Evergreen Conference believes that this plan will enable its members to provide an opportunity for a college education for a maximum number of young men.

Details of this Financial Aid Plan or answers to any questions concerning it may be obtained from appropriate officials of all member institutions. The Conference and each of its members desires to assist every deserving applicant, to the extent possible, so that he may have the opportunity to participate in a sound intercollegiate athletic program and obtain his collegiate, educational goals.

Conference Members

CENTRAL WASHINGTON STATE COLLEGE
ELLENSBURG, WASHINGTON

EASTERN WASHINGTON STATE COLLEGE
CHENEY, WASHINGTON

PACIFIC LUTHERAN UNIVERSITY
PARKLAND, WASHINGTON

UNIVERSITY OF PUGET SOUND
TACOMA, WASHINGTON

WESTERN WASHINGTON STATE COLLEGE
BELLINGHAM, WASHINGTON

WHITWORTH COLLEGE
SPOKANE, WASHINGTON

Financial Grants-in-Aid for 1964-65

Total amount allocated \$7200. This amount is derived from ASB allotment, Northeast High School District Fund, and Business Grant-in-Aid Fund.

The \$7200 will be distributed to sports on a percentage basis:

Football	50%	or	\$3600
Basketball	20%	or	1440
Baseball	10%	or	720
Track	10%	or	720
Other sports	10%	or	<u>720</u>
			\$7200

The amount allocated and the distribution of these funds was approved by the Athletic Council upon the recommendation of the Director of Athletics.

RECIPIENTS OF ATHLETIC GRANTS-IN-AID

#8

On August 5, 1963, at the request of the athletic council, a new account known as the Current Athletic Grants-in-Aid Fund was established. This account was created by transferring money from each of the accounts from which grants-in-aid were formerly drawn. A sum of twenty-four hundred dollars was transferred from the Athletic Grants-in-Aid Fund. In addition to this the three thousand dollars from the A.S.B. for athletic grants-in-aid, together with a sum of thirteen hundred dollars from the Northeast High School District Tournament Fund, made up the total of \$6700 from which grants-in-aid for the current year were drawn.

Following is a record of the total grants given during the 1963-64 school year:

Basketball

William Brite	\$219.00
Steve Gwinn	73.00
Mike McGuire	73.00
Dar Monasmith	318.00
Ralph Sharp	99.00
	<u>\$782.00</u>

Tennis

Dave Adams	\$100.00
John Hanson	100.00
	<u>\$200.00</u>

Track

Gary Coleman	\$ 99.00
Dave Davis	146.00
Ed Gehring	318.00
Tom Hallett	66.00
Jack Stewart	166.00
	<u>\$795.00</u>

Baseball

Ken Eilmes	\$ 99.00
Doug Morgan	99.00
Jack Smiley	99.00
	<u>\$297.00</u>

Swimming

Bob Crawley	\$100.00
Richard Sanford	100.00
	<u>\$200.00</u>

Gymnastics

Vern Reynolds	\$100.00
Gary Riese	100.00
	<u>\$200.00</u>

Football

Fred Amundson	\$219.00
John Axtell	73.00
Walt Burnett	50.00
Curt Byrnes	219.00
Jerry Garcea	73.00
Ken Garmann	73.00
Steve Glass	73.00
Lee Grichuhin	100.00
Steve Hecker	100.00
Mark Helt	73.00
Mike Hess	73.00
John Leifer	110.00
Emil Lefebve	73.00
Larry Liberty	100.00
Willie Jackson	100.00
Bob Jundt	73.00
Dennis Nelson	100.00
Gene Nelson	73.00
Marc Nogle	100.00
Rich Robertson	73.00
Jerry Schelling	50.00
Roger Schjeldahl	100.00
Dick Schoolcraft	100.00
Mel Stanton	219.00
Keith Sterling	100.00
Don Shove	173.00
Ken Ward	73.00
Richard Zornes	73.00
	<u>\$2816.00</u>

<u>TOTAL</u>	<u>\$5290.00</u>
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*Miss Wall
reads & send
with agenda*

Eastern Washington State College

INTRA-COLLEGE MEMORANDUM

TO: President Patterson

FROM: *W.W.L.*
Wayne W. Loomis

DATE: June 9, 1964

RE: Residence Halls

With the cooperation and assistance of Dr. Daryl Hagie, Dean of Students, I have prepared a tentative projection of our student housing needs for the period 1965-71. The projection is tentative in-as-much as the State Census Board enrollment projections for Eastern Washington State College are revised annually.

Medium level enrollment forecasts upon which the housing requirements are projected: *Repealed May 18, 1964*

	<u>Enrollment</u>
1964-65	3,100
1965-66	3,600
1966-67	3,800
1967-68	3,950
1968-69	4,050
1969-70	4,100
1970-71	4,200

Assumptions on Housing Needs

1. That with sufficient housing available to meet all requests, at least 50 percent of the students would be housed on campus. (77 men students refused housing during fall quarter of 1964 for lack of housing - women's halls operated during same quarter at 126 beds filled over the rated capacity)

2. Present ratio of 58 men to 42 women will not change substantially over the next few years.

3. That the off-campus fraternities being proposed will not have a substantial effect upon the number of students seeking on-campus housing during the next few years. The high cost of maintaining a house, difficulties involved in organizing and operating Greek houses, sub-par living conditions when compared to the newer dormitories, and the desire of a majority of students to remain independent can be cited as support for the above assumption.

4. That as sufficient housing becomes available, it would be expected that lower level students not living at home would be required by college regulation to live in the residence halls.

5. Higher retention rates for returning students will increase the demand for housing.

6. Some students now commuting would prefer to live on campus.

Present Housing Inventory

Currently there are 562 beds in the men's residence halls. It is expected that these will be filled next fall.

In the women's halls there are 493 beds of which 482 were filled fall quarter of 1963. Actually, the halls have a rated capacity of 356 beds - thus, the halls were furnished at an over-capacity of 137 beds.

Housing Available for September, 1964

Men - room for about 130 additional men over peak occupancy this year. (Might be sufficient.)

Women - room for 29 additional women over peak occupancy this year. A serious shortage will exist here, of course. (Dryden Hall's 246 beds will not be available until Sept. 1965.)

Recommendations

We recommend that the Board of Trustees authorize the college to apply to the Housing and Home Finance Agency for a housing loan in the amount of \$2,450,000.00 to construct housing for 300 men and 200 women. This housing would be located on the block just west of Dryden Hall. It should be completed and ready for occupancy by September 1, 1966.

*a preliminary plan
loan will be*

A second completed housing project would be required by September 1, 1968. Our housing projections show that 600 additional beds might be needed to serve the students through the 1969-70 school year. This project would not need to be initiated prior to late 1966 when later enrollment projections will be available.

cc: Dr. Hagie, Mr. Johns, Mr. Surbeck

10

RATIONALE FOR REASSESSMENT OF ANNUAL LEAVE
OF ADMINISTRATIVE PERSONNEL
DATA - MONTH OF APRIL, 1964
EWSC, June 1964

For seven years all administrative positions of A-II and above have carried twenty-one days a year for annual leave. This survey is an attempt to more specifically identify the amount of time administrative personnel are spending on college services beyond their regular forty-hour week. The following data are taken from daily records kept by each individual for a two-week period in April of this year. The data received have been converted to total overtime for the month.

It should be pointed out that overtime activities were quite broadly interpreted by the various listings of tasks requiring extra time. Some individuals listed a very minimum of extra time when it is quite evident more time was actually spent. The following indicates individuals, position categories, and overtime in hours reported.

Individuals	Category	Number of Extra Hours Worked in April
1		14
2	Adm	44
3	"	83
4	"	104
5	A-I	21
6	A-I	4
7	A-I	Reported no specific number
8	A-II	28
9	A-II	32
10	A-II	5
11	A-II	32
12	A-II	31
13	A-III	No report
14	A-III	10
15	A-III	0
16	A-IV	52
17	A-IV	20
18	A-IV	44
19	Persons Under Academic Rank	27
20		9
21		61.5
22		43
23		73
24		53.75

SUMMARY and CONCLUSIONS

1. The twenty-four individuals reported a total of 791.25 hours of overtime for the month. This equals about 99 days. For an eleven month period this would equal about 8,700 extra hours of college service, or about 1,089 days.
2. The college is receiving about 4.3 cost free man years equivalent from the overtime of these twenty-four individuals.
3. If all twenty-four received twenty-one days of leave, it would only involve less than half the amount of overtime given (504 hours to 1188)
4. It is evident that the college or the state is getting a lot of extra services from administrative personnel on this campus.
5. It would seem justifiable for the A-II's and above to continue to maintain the 21-day annual leave as currently in force.
6. In terms of overtime reported it would seem justified to extend 21 days leave to those in the A-III and A-IV categories as well.
7. Because of overtime being spent, it also seems justifiable to extend the same leave benefits to the twelve-month staff members under academic rank and not under administration.

Don S. Patterson, President
Eastern Washington State College

June 18, 1964

Eastern Washington State College
Proposed Budget 1964-65

<u>Prog.</u>	<u>Act.</u>	<u>Obj.</u>	1963-64 <u>Estimated</u>	1964-65 <u>Proposed</u>
Summary by Program				
01		General Administration	351,236	336,407
03		Student Services	273,557	286,521
04		Physical Plant	468,640	498,917
05		Library	173,909	196,051
06		Inst. & Dept. Research	1,784,561	1,954,536
09		Extension & Public Service	122,300	128,300
11		Grant & Contract Res. & Serv.	20,000	40,000
Total			<u>3,194,203</u>	<u>3,440,732</u>
Summary by Object				
01		Salaries	2,374,684	2,668,522
02		Cont. Pers. Service	59,603	56,100
03		Contractual Services	272,928	259,150
04		Travel	42,074	42,942
05		Supplies & Materials	136,505	113,435
06		Equipment	171,139	152,168
07		Program Retirement	135,470	148,415
08		Cont. Grants & Subsidies	1,800	0
Total			<u>3,194,203</u>	<u>3,440,732</u>
Summary by Source of Funds				
001		General Funds	2,787,385	2,991,807
173		Grants & Contracts Fund	20,000	40,000
179		General Local Fund	386,818	408,925
Total			<u>3,194,203</u>	<u>3,440,732</u>

EASTERN WASHINGTON STATE COLLEGE
Proposed Budget 1964-65

<u>Prog.</u>	<u>Act.</u>	<u>Obj.</u>	<u>1963-64</u> <u>Estimated</u>	<u>1964-65</u> <u>Proposed</u>
01	00	Board of Trustees		
		02 Cont. Pers. Services	50	1,500
		03 Cont. Services	325	325
		04 Travel	1,650	1,650
		05 Supplies and Materials	10	10
01	01	Office of the President		
		01 Salaries	27,125	28,520
		03	564	564
		04	2,355	2,170
		05	820	820
		06 Equipment	650	325
01	02	Institutional Research		
		01	25,775	25,362
		03	215	250
		04	550	450
		05	180	300
		06	0	0
01	04	Business Office		
		01	105,887	105,806
		02	400	400
		03	3,150	3,930
		04	1,700	1,080
		05	4,420	4,450
		06	5,644	3,776
01	06	Public Information		
		01	12,882	13,014
		02	0	0
		03	205	800
		04	125	125
		05	880	680
		06	705	440
01	07	Data Processing		
		01	10,241	11,181
		03	6,018	6,396
		04	122	150
		05	1,875	2,190
		06	232	102

			<u>1963-64</u> <u>Estimated</u>	<u>1964-65</u> <u>Proposed</u>
01	09	Field Services		
	01		10,450	15,402
	03		100	100
	04		500	500
	05		125	125
	06		80	40
01	10	General Insitutional Expense		
	01		577	200
	02		15,300	6,550
	03		53,553	39,870
	04		3,656	4,256
	05		2,975	350
	08	Contracts, Grants & Subsidies	1,800	0
01	11	Staff Personnel		
	01		7,562	7,432
	03		535	575
	04		350	270
	05		589	745
	06		16	0
01	12	Dean of Instruction		
	01		19,346	22,542
	02		0	990
	03		966	1,020
	04		730	660
	05		580	730
	06		25	75
01	20	Program Retirement	16,666	17,209
01	- Program Total			
	01		219,845	229,459
	02		15,750	9,440
	03		65,631	53,830
	04		11,738	11,311
	05		12,454	10,400
	06		7,352	4,758
	07		16,666	17,209
	08		<u>1,800</u>	<u> </u>
			351,236	336,407

			<u>1963-64</u> <u>Estimated</u>	<u>1964-65</u> <u>Proposed</u>
03	01	Dean of Students		
	01		56,188	56,678
	02		1,534	3,360
	03		1,575	1,690
	04		670	790
	05		1,260	1,350
	06		571	390
03	02	General Academic Services		
	01		30,175	31,517
	03		1,200	1,290
	04		280	280
	05		1,300	970
	06		33	995
03	03	Admissions		
	01		15,955	20,236
	03		170	510
	04		640	600
	05		1,010	600
	06		0	130
03	04	Registrar		
	01		45,092	46,381
	03		4,172	5,980
	04		348	310
	05		5,269	3,390
	06		4,411	1,765
03	05	Placement		
	01		24,614	26,872
	03		1,078	1,600
	04		414	300
	05		1,300	1,070
	06		270	825
03	06	Infirmery		
	01		21,081	19,664
	02		15,000	16,000
	03		9,140	9,630
	04		60	240
	05		2,775	1,340
	06		222	205

			1963-64 <u>Estimated</u>	1964-65 <u>Proposed</u>
03	07	Data Processing - Student Services		
	01		6,828	7,454
	03		3,552	4,264
	04		5	100
	05		1,500	1,460
	06		136	68
03	08	Graduation Expense		
	02		74	300
	03		1,220	1,900
	05		0	100
03	09	Pre-College Testing		
	01		1,400	1,500
	02		16	25
	04		111	150
	05		106	150
03	20	Program Retirement	10,802	12,092
03	-	Program Total		
	01		201,333	210,302
	02		16,624	19,685
	03		22,107	26,864
	04		2,528	2,770
	05		14,520	10,430
	06		5,643	4,378
	07		<u>10,802</u>	<u>12,092</u>
			273,557	286,521

			1963-64 <u>Estimated</u>	1964-65 <u>Proposed</u>
04		Physical Plant		
04	01	Office		
	01		26,085	27,966
	03-01	Postage	26	26
	03-02	Telephone	291	300
	03-03	Advertising	55	143
	03-10	Equip. Repair & Maint.	200	200
	04	Travel	575	560
	05-01	Office Supplies	96	300
	05-10	Duplicating & Printing	134	120
04	02	Heating, Plumbing, Elect.		
	01		57,800	60,848
	02		543	500
	03-02		250	200
	03-06	Insurance	50	50
	03-07	Laundry & Cleaning		100
	03-10		2,500	2,000
	03-13	Vehicle Maintenance	150	200
	03-14	Rentals	253	106
	03-15	Fuel	73,362	66,336
	03-16	Water	5,431	7,060
	03-17	Electricity	25,262	20,525
	03-18	Sewer & Garbage	356	4,105
	05-01		375	300
	05-05	Equip. Maint. Supplies	7,033	4,526
	05-06	Bldg. Maint. Supplies	6,000	5,000
	05-08	Vehicle Maint. Supplies	0	58
	06		3,200	6,016
	03-04		2,600	
04-03		Housekeeping		
	01		78,643	83,217
	03-02		60	100
	03-07		2,114	2,196
	03-10		815	268
	05-01		20	50
	05-02	Janitorial Supplies	7,108	7,410
	05-05		0	100
	05-06		200	200
	06		750	6,016

		<u>1963-64</u> <u>Estimated</u>	<u>1964-65</u> <u>Proposed</u>
04-04	Grounds		
	01	51,100	60,422
	03-02	60	50
	03-06	150	150
	03-07		100
	03-10	300	700
	03-12 Grounds, Roads & Walks, Maint.	5,450	4,779
	03-13	213	703
	05-01	150	200
	05-05	500	400
	05-07 Grounds Maint. Supplies	2,831	2,519
	05-08	780	800
	06	1,600	6,016
04-05	Maintenance		
	01	39,543	52,534
	03-02	60	50
	03-07		100
	03-10	16	300
	03-11 Bldg Repair & Maint.	12,234	16,132
	05-01	350	200
	05-05	975	200
	05-06	13,706	9,838
	06	5,400	6,016
04-06	Parking Facilities Maint.		
	02	7,500	5,300
	05-01	165	26
	05-10	150	28
04 20	Retirement	23,070	24,252
04 - Program Total			
	01	253,171	284,987
	02	8,043	5,800
	03	132,258	126,979
	04	575	560
	05	40,573	32,275
	06	10,950	24,064
	07	<u>23,070</u>	<u>24,252</u>
		468,640	498,917

			1963-64 <u>Estimated</u>	1964-65 <u>Proposed</u>
05		Library		
	01		76,692	97,071
	03 01	Postage	228	233
	03 02	Telephone	210	235
	03 04	Freight	42	42
	03 10	Equip., Repair & Maint.	160	140
	03 19	Binding	3,572	3,200
	03 22	Memberships	0	
	03 23	Periodical Subscriptions	20,328	12,600
05	04		833	931
05	05 01	Office Supplies	1,304	1,196
	05 05	Equip. Maint. Supplies	22	34
	05 10	Duplicating and Printing	210	180
05	06		41,622	36,653
05	07	Retirement	5,014	7,239
05	02	Instructional Materials Center		
	01		15,182	28,832
	03		4,500	4,650
	04		140	140
	05		1,691	1,140
	06		2,159	1,535
05 - Program Total				
	01		91,874	125,903
	03		29,040	21,100
	04		973	1,071
	05		3,227	2,550
	06		43,781	38,188
	07		<u>5,014</u>	<u>7,239</u>
			173,909	196,051

			1963-64 <u>Estimated</u>	1964-65 <u>Proposed</u>
06	01	Instruction and Department Research Education & Psychology		
	01		207,548	250,338
	02		3,500	3,675
	03		2,300	3,126
	04		3,754	2,560
	05		2,940	1,820
	06		9,366	2,415
06	02	Applied Arts		
	01		72,525	61,057
	03		500	560
	04		710	720
	05		12,980	13,350
	06		2,720	8,120
06	03	Health, Phys. Ed., Red., & Athl.		
	01		138,455	137,796
	03		1,560	1,420
	04		1,608	2,250
	05		3,402	2,610
	06		8,281	6,085
06	04	Language & Literature		
	01		201,084	255,651
	02		0	0
	03		940	1,060
	04		2,051	2,090
	05		2,849	2,370
	06		860	430
06	05	Creative Arts		
	01		217,076	222,089
	02		186	0
	03		3,300	6,130
	04		2,560	4,100
	05		7,450	6,900
	06		12,894	6,300

			<u>1963-64</u> <u>Estimated</u>	<u>1964-65</u> <u>Proposed</u>
06	06	Science & Mathematics		
	01		196,811	219,863
	02		0	0
	03		1,809	2,180
	04		2,441	2,290
	05		21,240	14,340
	06		32,179	35,655
06	07	History & Social Science		
	01		190,847	240,751
	02		0	0
	03		4,010	4,470
	04		1,945	1,880
	05		3,420	1,630
	06		26,988	9,610
06	08	College Elementary School		
	01		89,701	88,989
	02		450	0
	03		600	680
	04		940	920
	05		2,720	2,930
	06		4,645	4,425
06	09	Military Science		
	01		5,222	4,523
	03		75	340
	04		330	180
	05		390	340
	06		0	0
06	10	Graduate Studies		
	01		22,433	26,561
	03		240	270
	04		1,791	1,270
	05		620	340
	06		440	220
06	12	Summer Quarter		
	01		165,159	184,946
	02		350	700
	03		1,040	1,110
	04		630	620
	05		920	950
	06		120	60

			<u>1963-64</u> <u>Estimated</u>	<u>1964-65</u> <u>Proposed</u>
06	14	Computer Center		
	01		---	6,307
	02		---	300
	03		1,318	1,631
	04		---	350
	05		---	1,300
	06		1,420	960
06	20	Program Retirement	78,418	85,623
06 - Program Total				
	01		1,506,861	1,698,871
	02		4,486	4,675
	03		17,692	22,977
	04		18,760	19,230
	05		58,931	48,880
	06		99,413	74,280
	07		<u>78,418</u>	<u>85,623</u>
			1,784,561	1,954,536

		1963-64 <u>Estimated</u>	1964-65 <u>Proposed</u>
09			
	01		
	03		
	04		
	05		
	06		
	07		
	02		
	02		
	03		
	05		
09 - Program Total			
	01		
	02		
	03		
	04		
	05		
	06		
	07		
11			
	01		
	03		
	05		
	06		
11 - Program Total			
	01		
	03		
	05		
	06		

Eastern Washington State College

Non-Academic
New Positions Proposed
1964-65

Business Office	
Clerk-Typist I	2
Admissions	
Clerk-Typist II	1
Physical Plant	
Gardener	1
Groundskeeper	1
Carpenter	1
Painter	1
Instructional Materials Center	
Electronics Technician	1
Applied Arts	
Secretary-Stenographer	1
Print Shop	
Clerk-Typist I	1
(Self-sustaining fund--not reflected in budget)	
Language and Literature	
Language Laboratory Assistant	1

17a
Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President
FROM: Fred S. Johns, Comptroller *Fred S. Johns*
DATE: June 18, 1964 RE: Cost of paving roadway in front of
Tawanka Commons.

The following is an excerpt from the Board of Trustees minutes of October 11, 1963:

RESURFACING ROADWAY IN FRONT OF TAWANKA COMMONS

Mr. Johns reported that the road in front of the new Commons from D to F streets has been broken up by construction activities. None of the several contractors involved are willing to have the road repaved on a change order and charge the cost to the other contractors, because they are so near completion of their contracts and also because there is a disagreement on the amount for which each contractor is responsible. Mr. Johns recommended that an estimate be obtained from the Commons architect on relative usage and responsibility of each party involved (including the college), and then requisition the work as a college project and bill the individual contractors for their proportionate share. It was moved by Mr. Smith, and seconded by Mrs. Tanke, that this recommendation be accepted and the paving work be authorized. The motion carried. //

Mr. Funk supplied Mr. Surbeck with an estimate of the relative responsibility of each party for damage to the paving. The shares recommended by Mr. Funk were: Womack and Conboy, 30.37 per cent; Burke Electric, 21.23 per cent; H. Halvorson, Inc., 15.50 per cent; Power City Electric, Inc., 15.50 per cent; and EWSC, 17.40 per cent. The work was requisitioned from the Division of Engineering and Architecture and the contract was awarded to United Paving Company in the amount of \$6,018.70 on November 26, 1963. The work was completed this spring. On May 26 I sent letters to each of the four contractors, billing them for their share (as recommended by Mr. Funk) of the paving costs including sales tax and engineering fees. The total project cost was \$6,861.32 and the amounts billed were: Womack and Conboy \$2,083.78; Burke Electric \$1,456.66; H. Halvorson, Inc. \$1,063.51; and Power City Electric, Inc. \$1,063.51. The remainder of \$1,193.86 is the college's recommended share.

To date, I have not received a reply from H. Halvorson. Replies have been received from the other three contractors and copies are attached to this memorandum.

I have withheld the amount of the billings from the final retainage

Dr. Don S. Patterson, President
June 18, 1964
Page 2

payments made to H. Halvorson and Power City Electric. I have on my desk retainage vouchers from Womack and Conboy in the amount of \$28,314.51 and Burke Electric for \$7,793.14. If you concur, I will release their retainage less the amounts of the paving billing. I recommend that we report the status of this matter to the Board of Trustees.

b1

cc: Dr. Wayne Loomis
Mr. Surbeck

Attachments

June 2, 1964

Eastern Washington State College
Cheney, Washington

Attn: Mr. Fred S. Johns

Gentlemen:

Receipt is acknowledged of your letter of May 26, 1964 concerning paving repairs adjacent to the Food Center.

This item was brought up at the time we were on the job and at the time we were repairing other paving cut by our operation. There was no paving of any account in this area by the time we started work. Also, a review of drawing ED-1 and ED-3 of our contract do not show any asphalt in this area.

Finally, even if there had been asphalt paving the extent of our construction consisted of a single $1\frac{1}{2}$ " conduit which would have required a 6" wide cut and patch at the most 50' long, which shows on drawing #E-3.

In addition to the above, we are still uncollected on a charge of \$424.45 for repairs to the Science Building oil switch which was referred to Mr. Ed Iwata, but which was done at your direction.

Please review this in light of the above with special reference to our contract plans and advise.

Very truly yours,

BURKE ELECTRIC, INC.

Paul F. Burke

PFB/bj

WOMACK & CONBOY, INC.

Commercial — Industrial — Residential

PHONE RIVERSIDE 7-7109

SPOKANE, WASHINGTON 99204

June 3, 1964

Eastern Washington State College
Business Office
Cheney, Washington

Attention: Fred S. Johns, Comptroller

Re: Paving repairs to roadway
adjacent to Tawanka Commons

Gentlemen:

I received your letter of May 26, 1964, which contained a bill for the above named job. As your letter stated, I gave a deduct for blacktop repairs through Change Order M-4. I have not been consulted on any other blacktop repairs.

I can not authorize any payment of a bill in which I have not had a voice. I would be willing to discuss it anytime it is convenient to get together.

Very truly yours,

WOMACK AND CONBOY, INC.

WILSON AND COMPANY, INC.
Date Cowboy

DC:sln

cc: Mr. Albert Funk

RECEIVED
JUN 4 1984
EASTERN WASHINGTON STATE COLLEGE
COMPTROLLER'S OFFICE



~~POWER CITY ELECTRIC, INC.~~

Unit A
photocopy in Gaining
file

PHONE TE 8-2571
EAST 202 TRENT AVE.

ELECTRICAL CONTRACTORS

SPOKANE 2, WASHINGTON

P. O. BOX 2507
TERMINAL ANNEX

May 28, 1964

Mr. Fred S. Johns, Comptroller
Eastern Washington State College
Cheney, Washington

Subj: Food Service Center
Paving Repairs to Roadway

Dear Sir:

Your letter of May 26, 1964 requesting payment for paving repairs - replacement etc., has been reviewed.

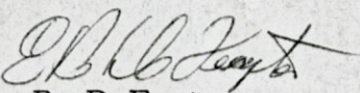
We do not concur in your opinion that we are responsible for these repairs because of the following.

1. Underground conduits installed under our contract did not cross paved areas.
2. Trucking of Electrical materials did not involve heavy loads over existing paved areas.
3. This was not covered in the inspection report given us by the Electrical Engineer.

Our work has been completed for some time and we will appreciate immediate release of our retained earnings.

Very truly yours,

POWER CITY ELECTRIC, INC.


E. B. DeFeyer

cc: Mr. Albert Funk

EBD/lec

RECEIVED
MAY 29 1964

EASTERN WASHINGTON STATE COLLEGE
COMPTROLLER'S OFFICE

EASTERN WASHINGTON STATE COLLEGE
Combined Average Direct Monthly Teaching Costs Per Student Credit Hour
By Course Level - Full Academic Year: Fall, Winter, Spring Quarters 1963-1964

			100		200		300		400		500	
ALL COURSES	Total Student Credit Hours	Total Cost per Student Credit Hour	Student Credit Hours	Cost per Student Credit Hour	Student Credit Hours	Cost per Student Credit Hour	Student Credit Hours	Cost per Student Credit Hour	Student Credit Hours	Cost per Student Credit Hour	Student Credit Hours	Cost per Student Credit Hour
Art	4722	3.17	878	3.25	2764	2.10	778	5.02	302	7.90	-	-
Biology	2330	4.80	1385	3.30	93	3.73	720	5.60	132	16.92	-	-
Business	8041	2.12	3463	1.27	1927	2.19	2116	2.51	535	5.87	-	-
Chemistry	2319	5.49	1690	4.10	-	-	544	5.84	85	31.02	-	-
Drama	741	8.24	250	8.32	271	7.41	214	7.72	6	61.00	-	-
Economics	2560	2.90	-	-	1735	1.96	570	4.78	255	5.07	-	-
Education	9704	3.19	2082	2.41	343	1.39	5016	3.14	1498	3.19	765	6.48
English	12288	3.33	4787	3.25	6022	2.41	1053	5.66	380	8.54	47	34.55
French	1043	5.18	560	3.71	303	2.27	148	15.53	32	10.47	-	-
Geography	1612	4.40	560	1.28	495	3.93	353	6.77	204	9.96	-	-
Geology	557	4.16	-	-	412	3.08	64	6.81	81	7.58	-	-
German	1077	5.24	665	4.62	333	3.14	42	15.17	37	23.89	-	-
HPE&R	8452	4.18	4656	3.97	1342	2.85	1156	3.68	1158	4.70	140	23.89
History	3616	2.90	-	-	1305	1.63	1758	2.52	539	5.85	14	54.00
Home Economics	1495	6.38	569	3.98	351	4.29	379	7.72	196	14.49	-	-
Humanities	[5976	1.58	-	-	5320	1.52	656	1.99	-	-	-	-]
Industrial Arts	1905	5.97	866	4.36	475	5.79	408	7.95	152	9.01	4	58.00
Journalism	654	4.93	190	2.13	267	3.60	93	6.90	104	11.66	-	-
Mathematics	5263	3.06	3955	2.31	785	2.01	88	2.75	435	11.75	-	-
Music	3773	7.78	1274	7.72	1208	5.03	1183	8.08	93	28.59	15	80.60
Natural Science	5319	1.84	5244	1.64	-	-	75	15.63	-	-	-	-
Philosophy	1492	1.92	-	-	839	1.40	590	2.06	63	7.40	-	-
Physics	1182	5.00	395	2.81	690	3.36	74	25.55	23	25.65	-	-
Political Science	2564	2.94	1399	1.94	352	1.91	661	4.61	152	7.28	-	-
Psychology	8907	2.46	3638	1.12	2394	2.87	1307	1.99	1041	3.44	527	9.17
Radio & T-V	731	4.48	86	4.81	81	8.89	419	3.03	142	5.44	3	32.33
Russian	260	5.61	260	5.61	-	-	-	-	-	-	-	-
Social Science	10206	.46	10116	.41	-	-	90	6.14	-	-	-	-
Sociology	4243	1.91	2620	.98	476	2.83	707	2.33	440	5.83	-	-
Spanish	1388	3.16	625	2.92	477	2.19	173	5.69	113	4.75	-	-
Speech	2832	3.01	-	-	1524	2.60	681	2.90	586	3.36	41	15.32
TOTAL	111277	3.20	52213	2.26	27264	2.66	21460	4.19	8784	6.52	1566	11.29

Note: "Cost per Student Credit Hour" reflects faculty salaries for one month applicable to student credit hours taught for Fall, Winter, Spring Quarters 1963-1964: Average 3-Quarter Costs.

LOWER DIVISION
GRADE DISTRIBUTION
WINTER QUARTER 1964

	A		B		C		D		F		I	W	WF	S	U	AUD	TOT
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	No.	No.	No.	No.	No.	No.
<u>DIV. OF APP. ARTS</u>																	
HOME ECONOMICS	20	1.5	35	1.5	51	1.6	5	.6	2	.4	4	3	-	-	-	-	120
INDUSTRIAL ARTS	36	2.7	68	2.9	40	1.3	10	1.2	4	.8	1	7	-	-	-	-	166
	<u>56</u>	<u>4.2</u>	<u>103</u>	<u>4.4</u>	<u>91</u>	<u>2.9</u>	<u>15</u>	<u>1.8</u>	<u>6</u>	<u>1.2</u>	<u>5</u>	<u>10</u>	-	-	-	-	<u>286</u>
<u>DIV. OF CR. ARTS</u>																	
ART	45	3.4	113	4.9	46	1.5	6	.7	5	1.1	3	4	-	-	-	-	222
DRAMA	19	1.4	10	.4	9	.3	-	-	1	.2	2	-	-	-	-	-	41
MUSIC	139	10.5	135	5.8	82	2.6	20	2.4	9	1.9	10	17	-	-	-	5	417
RTV	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
SPEECH	41	3.1	116	5.0	44	1.4	6	.7	6	1.3	3	4	-	-	-	-	220
	<u>244</u>	<u>18.4</u>	<u>374</u>	<u>16.2</u>	<u>181</u>	<u>5.8</u>	<u>32</u>	<u>3.8</u>	<u>21</u>	<u>4.4</u>	<u>18</u>	<u>25</u>	-	-	-	<u>5</u>	<u>900</u>
<u>DIV. OF ED. & PSY.</u>																	
EDUCATION	24	1.8	80	3.5	148	4.7	29	3.5	12	2.5	10	11	-	17	-	1	332
PSYCHOLOGY	33	2.5	70	3.0	116	3.7	9	1.1	12	2.5	2	8	-	-	-	-	250
	<u>57</u>	<u>4.3</u>	<u>150</u>	<u>6.5</u>	<u>264</u>	<u>8.4</u>	<u>38</u>	<u>4.6</u>	<u>24</u>	<u>5.0</u>	<u>12</u>	<u>19</u>	-	<u>17</u>	-	<u>1</u>	<u>582</u>
<u>DIV. OF HPE</u>	<u>294</u>	<u>22.2</u>	<u>468</u>	<u>20.3</u>	<u>377</u>	<u>12.0</u>	<u>63</u>	<u>7.5</u>	<u>36</u>	<u>7.6</u>	<u>24</u>	<u>37</u>	-	-	-	<u>1</u>	<u>1300</u>
<u>DIV. OF HIST. & SOC. SC.</u>																	
BUSINESS	71	5.3	114	4.9	178	5.7	58	6.9	23	4.9	5	16	-	-	-	3	468
ECONOMICS	9	.6	23	1.0	60	1.9	16	1.9	9	1.9	2	3	-	-	-	-	122
HISTORY	5	.3	21	.9	71	2.3	12	1.4	5	1.1	2	4	-	-	-	-	120
POLITICAL SCIENCE	9	.6	27	1.2	45	1.4	14	1.7	6	1.2	26	1	-	-	-	-	128
SOCIAL SCIENCE	80	6.0	153	6.6	441	14.0	120	14.3	88	18.6	8	22	1	-	-	-	913
SOCIAL WORK	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
SOCIOLOGY	34	2.5	48	2.1	81	2.6	21	2.5	7	1.5	4	6	-	-	-	-	201
	<u>208</u>	<u>15.3</u>	<u>386</u>	<u>16.8</u>	<u>876</u>	<u>27.9</u>	<u>241</u>	<u>28.8</u>	<u>138</u>	<u>29.2</u>	<u>47</u>	<u>52</u>	<u>1</u>	-	-	<u>3</u>	<u>1952</u>

OFFICE OF THE REGISTRAR

EASTERN WASHINGTON STATE COLLEGE

LOWER DIVISION
GRADE DISTRIBUTION
WINTER QUARTER 1964

	A		B		C		D		F		I	W	WF	S	U	AUD	TOT
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	No.	No.	No.	No.	No.	No.
<u>DIV. OF LANG. & LIT.</u>																	
ENGLISH	45	3.4	176	7.6	366	11.7	141	16.8	87	18.4	9	31	-	-	-	-	855
FRENCH	20	1.5	36	1.5	8	.3	1	.1	1	.2	9	2	-	-	-	-	77
GERMAN	29	2.2	34	1.4	20	.6	6	.7	4	.8	1	-	-	-	-	1	95
HUMANITIES	24	1.8	93	4.0	137	4.4	57	6.8	20	4.2	1	12	-	-	-	-	344
JOURNALISM	32	2.4	17	.7	14	.4	2	.2	1	.2	1	3	-	-	-	-	70
RUSSIAN	14	1.1	2	.1	4	.1	1	.1	-	-	-	-	-	-	-	-	21
SPANISH	43	3.3	43	1.9	22	.7	-	-	-	-	-	7	-	-	-	1	116
	<u>207</u>	<u>15.6</u>	<u>401</u>	<u>17.4</u>	<u>571</u>	<u>18.2</u>	<u>208</u>	<u>24.7</u>	<u>113</u>	<u>23.9</u>	<u>21</u>	<u>55</u>	-	-	-	<u>2</u>	<u>1578</u>
<u>DIV. OF MIL. SC.</u>	<u>109</u>	<u>8.2</u>	<u>162</u>	<u>7.0</u>	<u>250</u>	<u>7.9</u>	<u>46</u>	<u>5.5</u>	<u>40</u>	<u>8.5</u>	<u>3</u>	<u>13</u>	<u>5</u>	-	-	-	<u>628</u>
<u>DIV. OF SCIENCE</u>																	
BIOLOGY	16	1.2	29	1.3	62	1.9	11	1.3	8	1.7	1	4	-	-	-	-	131
CHEMISTRY	17	1.3	22	.9	45	1.4	16	1.9	10	2.1	-	5	-	-	-	1	116
GEOGRAPHY	9	.7	16	.7	33	1.1	12	1.4	1	.2	2	3	-	-	-	-	76
GEOLOGY	2	.2	11	.4	7	.2	5	.6	1	.2	-	-	-	-	-	-	26
MATHEMATICS	45	3.4	69	3.0	117	3.7	57	6.8	32	6.8	3	11	-	-	-	5	339
NATURAL SCIENCE	45	3.4	85	3.7	245	7.8	93	11.1	40	8.5	4	11	-	-	-	-	523
PHYSICS	13	1.0	25	1.1	22	.7	-	-	2	.4	1	1	-	-	-	-	64
	<u>147</u>	<u>11.2</u>	<u>257</u>	<u>11.2</u>	<u>531</u>	<u>16.9</u>	<u>194</u>	<u>23.2</u>	<u>94</u>	<u>19.9</u>	<u>11</u>	<u>35</u>	-	-	-	<u>6</u>	<u>1275</u>
TOTAL LOWER DIVISION	1322	15.6	2301	27.1	3141	36.9	837	9.8	472	5.6	141	246	6	17	-	18	8501

UPPER DIVISION
GRADE DISTRIBUTION
WINTER QUARTER 1964

	A		B		C		D		F		I	W	WF	S	U	AUD	TOT
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	No.	No.	No.	No.	No.	No.
<u>DIV. OF APP. ARTS</u>																	
HOME ECONOMICS	23	2.9	25	2.5	14	2.4	2	3.4	-	-	4	3	-	-	-	-	71
INDUSTRIAL ARTS	29	3.7	33	3.3	18	3.0	1	1.7	2	4.3	2	2	-	-	-	-	87
	<u>52</u>	<u>6.6</u>	<u>58</u>	<u>5.8</u>	<u>32</u>	<u>5.4</u>	<u>3</u>	<u>5.1</u>	<u>2</u>	<u>4.3</u>	<u>6</u>	<u>5</u>	-	-	-	-	<u>158</u>
<u>DIV. OF CR. ARTS</u>																	
ART	52	6.7	49	4.8	12	2.0	-	-	6	13.0	11	6	-	-	-	-	136
DRAMA	17	2.2	2	.2	1	.2	-	-	2	4.3	-	-	-	-	-	-	22
MUSIC	126	16.2	82	8.1	34	5.7	4	7.0	8	17.4	9	-	-	-	-	2	265
RTV	38	4.9	48	4.7	13	2.2	1	1.7	-	-	1	1	-	-	-	-	102
SPEECH	76	9.8	63	6.2	15	2.5	-	-	2	4.3	-	6	-	-	-	-	162
	<u>310</u>	<u>39.8</u>	<u>244</u>	<u>24.1</u>	<u>75</u>	<u>12.6</u>	<u>5</u>	<u>8.7</u>	<u>18</u>	<u>39.0</u>	<u>21</u>	<u>13</u>	-	-	-	<u>2</u>	<u>688</u>
<u>DIV. OF ED. & PSY.</u>																	
EDUCATION	38	4.9	118	11.6	28	4.7	3	5.2	1	2.2	7	3	-	99	2	-	299
PSYCHOLOGY	32	4.1	41	4.0	57	9.6	5	8.6	4	8.7	6	3	-	-	-	1	149
	<u>70</u>	<u>9.0</u>	<u>159</u>	<u>15.6</u>	<u>85</u>	<u>14.3</u>	<u>8</u>	<u>13.8</u>	<u>5</u>	<u>10.9</u>	<u>13</u>	<u>6</u>	-	<u>99</u>	<u>2</u>	<u>1</u>	<u>448</u>
<u>DIV. OF HPE</u>	<u>52</u>	<u>6.7</u>	<u>107</u>	<u>10.6</u>	<u>44</u>	<u>7.4</u>	-	-	<u>3</u>	<u>6.5</u>	<u>3</u>	-	-	-	-	-	<u>209</u>
<u>DIV. OF HIST. & SOC. SC.</u>																	
BUSINESS	28	3.6	66	6.5	42	7.1	2	3.4	-	-	3	7	-	-	-	-	148
ECONOMICS	12	1.5	24	2.4	23	3.9	4	7.0	1	2.2	6	2	-	-	-	-	72
HISTORY	27	3.5	55	5.4	61	10.3	13	22.4	6	13.0	1	3	-	-	-	1	167
POLITICAL SCIENCE	10	1.3	26	2.6	25	4.2	-	-	-	-	24	5	-	-	-	-	90
SOCIAL SCIENCE	4	.5	4	.4	3	.5	-	-	-	-	-	-	-	-	-	-	11
SOCIAL WORK	-	-	-	-	1	.2	-	-	-	-	-	-	-	-	-	-	1
SOCIOLOGY	31	4.0	42	4.1	50	8.4	8	13.8	6	13.0	1	2	-	-	-	1	141
	<u>112</u>	<u>14.4</u>	<u>217</u>	<u>21.4</u>	<u>205</u>	<u>34.6</u>	<u>27</u>	<u>46.6</u>	<u>13</u>	<u>28.2</u>	<u>35</u>	<u>19</u>	-	-	-	<u>2</u>	<u>630</u>

OFFICE OF THE REGISTRAR

EASTERN WASHINGTON STATE COLLEGE

UPPER DIVISION
GRADE DISTRIBUTION
WINTER QUARTER 1964

	A		B		C		D		F		I	W	WF	S	U	AUD	TOT
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	No.	No.	No.	No.	No.	No.
<u>DIV. OF LANG. & LIT.</u>																	
ENGLISH	38	4.9	41	4.0	18	3.0	2	3.4	1	2.2	4	3	-	-	-	1	108
FRENCH	8	1.0	11	1.1	-	-	-	-	-	-	6	-	-	-	-	1	26
GERMAN	3	.4	1	.1	2	.3	-	-	-	-	1	-	-	-	-	-	7
HUMANITIES	9	1.2	21	2.1	39	6.6	5	8.6	2	4.3	2	3	-	-	-	-	81
JOURNALISM	9	1.2	4	.4	-	-	-	-	-	-	1	1	-	-	-	-	15
PHILOSOPHY	8	1.0	8	.8	10	1.7	4	7.0	-	-	-	3	-	-	-	-	33
RUSSIAN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
SPANISH	24	3.1	22	2.2	2	.3	-	-	-	-	4	-	-	-	-	-	52
	<u>99</u>	<u>12.7</u>	<u>108</u>	<u>10.7</u>	<u>71</u>	<u>12.0</u>	<u>11</u>	<u>19.0</u>	<u>3</u>	<u>6.5</u>	<u>18</u>	<u>10</u>	-	-	-	<u>2</u>	<u>322</u>
<u>DIV. OF MIL. SC.</u>	<u>33</u>	<u>4.2</u>	<u>47</u>	<u>4.6</u>	<u>8</u>	<u>1.4</u>	-	-	<u>1</u>	<u>2.2</u>	-	<u>1</u>	-	-	-	-	<u>90</u>
<u>DIV. OF SCIENCE</u>																	
BIOLOGY	11	1.4	18	1.8	15	2.5	1	1.7	-	-	7	2	-	-	-	-	54
CHEMISTRY	8	1.0	16	1.6	16	2.7	2	3.4	1	2.2	1	-	-	-	-	-	44
GEOGRAPHY	7	.9	15	1.5	25	4.2	1	1.7	-	-	-	-	-	8	-	-	56
GEOLOGY	10	1.3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10
MATHEMATICS	10	1.3	15	1.5	15	2.5	-	-	-	-	-	2	-	-	-	1	43
NATURAL SCIENCE	2	.3	3	.3	1	.2	-	-	-	-	-	-	-	-	-	-	6
PHYSICS	3	.4	6	.5	-	-	-	-	-	-	-	-	-	-	-	-	9
	<u>51</u>	<u>6.5</u>	<u>73</u>	<u>7.2</u>	<u>72</u>	<u>12.1</u>	<u>4</u>	<u>6.8</u>	<u>1</u>	<u>2.2</u>	<u>8</u>	<u>4</u>	-	<u>8</u>	-	<u>1</u>	<u>222</u>
TOTAL																	
UPPER DIVISION	779	28.2	1013	36.6	592	21.4	58	2.1	46	1.7	104	58	-	107	2	8	2767

*Lower Div
Totals*

1322 15.6 2301 27.1 3141 36.9 897 9.8 472 5.6 141 246 6 17 - 18 850/1528

Department of General Administration

FRED J. MARTIN, DIRECTOR
218 GENERAL ADMINISTRATION BUILDING
OLYMPIA, WASHINGTON 98502

DIVISION OF
ENGINEERING AND ARCHITECTURE
CLYDE J. FENN, JR.
SUPERVISOR

July 14, 1964


ALBERT D. ROSELLINI
GOVERNOR

Mr. Harvey Erickson, Chairman
Board of Trustees
Eastern Washington State College
Cheney, Washington

Dear Mr. Erickson:

Enclosed is a copy of a letter from Mr. John McGough of the firm of Walker & McGough of Spokane, requesting my verification of their capabilities. In addition, he has noted an apparent reluctance to give his firm consideration for building projects in light of their holding the Master Planning Commission.

Before proceeding further, let me emphasize that nothing contained herein should be construed as infringing upon the Board of Trustees prerogatives in selecting whichever firms they conclude are best qualified for the various building projects.

The firm of Walker & McGough participated in the design and supervision of the work on the new twelve million dollar Washington Corrections Center at Shelton under the direct control of this office. In addition, they have done other work at the Colleges and Universities with which we are familiar. Having worked closely with this firm and its individual members, I can state, without qualification, that they are very cooperative, excellent designers, both functionally and esthetically, energetic, cognizant of financial and site limitations, thorough in their development, analysis and application of operating programs, familiar with laws, regulations and required procedures for public works, both Housing and Home Finance Agency and straight state appropriations and extremely capable in management of projects once under construction. I have no hesitancy in recommending them to you for your consideration.

If Mr. McGough's assumption of your hesitancy to consider the firm because of the planning assignment is correct, let me assure you that no conflict of interest or unethical practice would be involved, should they be considered and selected. There are many instances of such dual capacity assignments to architects, such as the recent Seattle World's Fair and Western Washington Colleges action in assigning original master planning and the new science building to the same firm.

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JUL 15 1964
EASTERN WASHINGTON STATE COLLEGE
COMPTROLLER'S OFFICE

In conclusion, let me reiterate that this letter is a statement of
our experience with the firm and a recommendation only for consideration.

Very truly yours,

Clyde J. Fenn, Jr.

CLYDE J. FENN, JR.
Supervisor

RJF:de

enc:

cc: Don Patterson
Fred Johns

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[illegible]

Dear Clyde:

You undoubtedly understand our capabilities as well, or better, than any client in the state. Consequently, we believe that a letter of recommendation from you to the appropriate parties at Eastern Washington State College might promote a more serious consideration of the firm for the proposed new Men's Dormitories. Should you see fit, we would be very grateful for any help you can give us.

RECEIVED

JUL 10 1964

DIV. OF ENGINEERING
AND ARCHITECTURE

WALKER & McGOUGH, ARCHITECTS

John W. McGough, AIA

JWM:jeb

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: Fred S. Johns, Comptroller

DATE: September 18, 1964

RE: Report on liens filed against contracts.

As of this date, five liens have been filed against the retainage on the contract with Finn Hill Nursery and five liens have been filed against the retainage on the contract with Purvis Construction Company. The following is a list of these liens.

Finn Hill Nursery

<u>Date Filed</u>	<u>Filed By</u>	<u>Amount</u>
7-27-64	Lucas Construction Co.	\$ 2,400.48
8-6-64	Cheney Building Supplies	713.61
8-12-64	Alvin Dow	1,417.95
8-20-64	Edgett Bros.	83.94
8-27-64	Hays Transfer	336.96
Total, Finn Hill Nursery		<u>\$ 4,952.94</u>

Purvis Construction Company

7-2-64	A & L Masonry	\$ 3,223.20
8-3-64	Inland Tile Company	1,101.51
8-12-64	Spitzer Painting Company	3,612.38
8-24-64	Clyde Stricker, Inc.	4,755.60
9-15-64	Frost Electric Company	4,179.51
Total, Purvis Construction Company		<u>\$16,872.20</u>

The above amounts, in addition to ten percent to cover legal costs, are being withheld.

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